

**CHURCH & DWIGHT CO., INC.** 

500 Charles Ewing Boulevard Ewing, New Jersey 08628

> (800) 221-0453 www.ahperformance.com

October 15, 2024

To Whom It May Concern:

Re: Significant Change Notification Policy

Church & Dwight Co., Inc., Performance Products Group manufactures and distributes USP Sodium Bicarbonate, and FCC and food grade Sodium, Potassium, and Ammonium Bicarbonate - based products. We are committed to supplying quality products that meet their standard sales specifications or the previously agreed upon chemical requirements set forth by our customers.

Whenever changes to the manufacturing process are contemplated, these changes are evaluated for their significance in terms of potential impact on the finished product. A change meeting the requirement for "significant change" as defined in our policy<sup>1</sup> will trigger notification of direct customers of the product involved. This notification will take place as soon as is practical before the change is implemented, to allow the customer time to evaluate the impact of the change on their processes.

Feel free to contact me with any further questions.

Regards,

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Michelle Maddox Manager, Technical Service 640-230-0901 <u>michelle.maddox@churchdwight.com</u>

<sup>1</sup> SOP1000634 Global Change Management Procedure (page 4, Significant Change Policy). WKI1000635 Global Permanent Change Work Instruction (page 17).